



**NOPANY INSTITUTE OF  
MANAGEMENT STUDIES**  
Affiliated to the West Bengal University of Technology

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Date: 28.06.2021

**NOTICE**

Final semester (6<sup>th</sup> semester – BBA, BCA & BBA – Hospital Management) students are hereby reminded that form fill up for the final semester examination will start on 29.06.2021 and continue up to 04.07.2021.

Hence, students are advised to fill up the examination form in time and pay the examination fee as per the notification of MAKAUT with Ref. No. COE/MAKAUT, WB/92/2021 dated 27/06/2021.

In this context, students are also advised to collect N.O.C from the accounts department and send it to the respective HOD till 04.07.2021 without fail.

Students may also contact their respective HOD for any clarification/problem.

For Nopany Institute of Management Studies

Dr. Subir Ghosh  
Principal



Ref. No. :

Date :

**Ref. No. COE/MAKAUT,WB/92/2021**

**Date: 27/06/2021**

**Notice on Form fill-up for Regular & Backlog Students for Final Semester (Even) Examinations 2020-21**

The form fill up for the Even Sem End Semester Examinations 2020-21 for all final year/semester students would commence from 29<sup>th</sup> June 2021 as per following steps following approval of the competent authority in Covid-19 pandemic situation.

1. Application form would be available in the student's and college login for all enrolled final semester students of UG and PG courses.
2. Students can submit the application online from their login. In case, there is problem of connectivity, college admin can submit the application on the basis of request from the student as considering Covid-19 pandemic situation.
3. On submission of the form online by the student/college admin, the said form will be available in the college admin login for verification/ confirmation by the college.
4. Upon verification/ confirmation by the college, the students will be eligible to submit their fees online through different methods available. In case of non-availability of online payment facility with the students, provision would be available to pay the fees of the students by the colleges as earlier.
5. The regular and backlog form have to be filled up separately by the students.
6. After payment of the fee(s) student must download the form for future reference.
7. Process of collection of signed forms would be taken care by the colleges, and such forms need to be submitted to the University in due course of time, as per notification/intimation for the same.
8. After submission of the fee, the admit cards will be generated online in the student login.
9. Provision of appearing in the online examinations would be available for the students for whom admit card is issued.
10. The following would be different dates for different activities for the above mentioned purpose.

<b>Dates for fill-up for Even Semester Examinations 2020-21 for final semester Regular and Backlog Students</b>	
29/06/2021	Availability of forms and submission of application form by the candidate
04/07/2021	Last date for the students for online submission of the form
06/07/2021	Last date for confirmation/ verification by the colleges for eligibility of the students
01-07/07/2021	Dates for submission of the fees online by the students
08/07/2021	Dates for submission/confirmation of the pending fees online/demand draft by the college
12/07/2021	Tentative date for generation of admit Card
13-20/07/2021	Dates for end semester theory examinations

**Fees for each candidates: Regular: 1200/-**

**Back paper per semester: 1000/-**

**For any further information, students are advised to visit the notice section of the exam portal or contact their college concerned.**

**(Dr.SubhashisDatta)**  
Controller of Examinations